



COLWYN BOROUGH COUNCIL LEGISLATIVE MEETING AGENDA

October 15, 2026
6:00 pm

COURTESY AND PRIVILEGE OF THE FLOOR RULES

Please observe the Rules of Council when addressing the body. The Borough website includes all the meetings and material for the agenda, videos of previous meetings, and a link to current meetings that are in progress.

Public Comment Rules:

If you would like to speak, we are asking that you please address the Council President. You are given privilege of the floor to provide public comment. This is a time to present comments; it is not a question-and-answer session. If you are speaking on behalf of yourself, you have three minutes and if you are speaking on behalf of a group that has several members present, you will be given five minutes - the idea being the entire group does not come up and make the same type of statement. Please be sure to state your name and address for the record and fill out the sign-in sheet.

Courtesy of the Floor is meant to provide public comment on items that are not on the agenda; Council will take all comments under advisement and have the appropriate officials get back to you if necessary. If you have materials for Council, please distribute it to the Borough Secretary.

Public comment during consideration of ordinances, resolutions and motions is limited by topic – your comments must be relevant. Public comments are taken before the council votes on items.

Council will not entertain personal insults or attacks, name calling or other behavior that is inconsistent with the purpose of conducting official business. Please address the Council President. Refrain from using offensive language, cursing, and making noises while other people are speaking. Act with decorum. Remove your hat and turn cell phone off.

Please be aware that comments and/or behavior in violation of these rules will result in a forfeiture of all remaining time and you will be asked to return to your seat.

COMMUNICATIONS: *Legislative meetings are held on the third Thursday of each month beginning at 6:00 PM at Colwyn Borough Hall. For copies of the agenda or meeting announcements, please visit our website at www.colwynborough.com.*



COLWYN BOROUGH COUNCIL LEGISLATIVE MEETING AGENDA

October 15, 2026
6:00 pm

I. CALL TO ORDER:

II. MOMENT OF SILENCE

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

____ Mayor: Maurice J. Clark, Sr.
____ Barbara Williams – President
____ Matthew Oberly – Vice President
____ Danielle Council
____ Dawn Goldsmith
____ Tatyana Hawkins
____ Angela Johnson
____ Edward Nibblins

V. APPROVAL OF MINUTES

- Motion to approve the minutes from the Colwyn Council Business Meeting of September 17, 2026

VI. PUBLIC COMMENT ON AGENDA ITEMS ONLY

VII. RESOLUTIONS

- **Resolution – 2026-56:** Authorize approval of the resolution that establishes Fees and Procedures for Requests for Law Enforcement Audio and Video Recordings Pursuant to Act 22 of 2017.
- **Resolution – 2026-57:** Authorize the title change of our Public Works worker from Supervisor Public Works to Public Works employee. No change in salary.
- **Resolution – 2026-58:** Authorize the rental of single garage in the alley of South Second Street to Addrienne Mercer at the rate of \$65 per month.
- **Resolution – 2026-59:** Authorize the hiring of a temporary employee to assist with the cleanout of garages 11 and 12. Rate will be \$15 per hour, not to exceed 40 hours.
- **Resolution – 2026-60:** Authorize a new hourly rate for employee #003 to \$16 per hour retroactive to August 1, 2026

VIII. COMMITTEE REPORTS

- Parks and Rec: Councilor Dawn Goldsmith, Chair
- Beautification: Councilor Danielle Council, Chair
- Personnel: Councilor Tatyana Hawkins and Councilor Danielle Council, Co-Chairs
- Public Works: Mayor Clark, Chair
- Public Safety: Councilor Angela Johnson, Chair
- Finance: Councilor Tatyana Hawkins and Councilor Danielle Council, Co-Chairs.
- Transparency: Councilor Danielle Council, and Councilor Mathew Oberly, Co-Chairs.

IX. MAYORS REPORT, Maurice J. Clark, Sr.

X. PROFESSIONAL REPORTS

Public Safety Report: Chief J. Laspina

Treasurer's Report & Tax Report: NJN & Associates, LLC

Engineer's Report: Michael Galante, M.G. Engineering Associates LLC

Code Enforcement: Kim Burns, M.G. Engineering Associates LLC

Tax Collectors Report: Tanea Cunningham

Manager's Report: Jennifer Hoff, Borough Manager, NJN & Associates, LLC

XI. FINANCIAL BUSINESS:

Bills List: Discussion / Additions / Subtractions

(Motion to Approve as Presented or Submitted)

XII. NEW BUSINESS

XIII. PUBLIC COMMENT ON NON-AGENDA ITEMS

XIV. ADJOURNMENT

NEXT COUNCIL WORKSHOP MEETING: THURSDAY, November 12, 2026, 6:00 pm

**BOROUGH OF COLWYN
DELAWARE COUNTY, PENNSYLVANIA
RESOLUTION NO. 2026 – 56**

**APPROVAL TO ESTABLISH FEES AND PROCEDURES
PURSUANT TO ACT 22 OF 2017**

WHEREAS, the Commonwealth of Pennsylvania established an exclusive legal process for the request and release of audio and video recordings in the possession of law enforcement agencies; and

WHEREAS, Act 22 of 2017, applies to individuals seeking any audio recording or video recording made by a law enforcement agency.

NOW, THEREFORE, BE IT RESOLVED, that the Borough of Colwyn, Delaware County, Pennsylvania hereby authorizes the proper Borough officials to establish fees and procedures for request of police audio and video recordings, in the possession of the Borough of Colwyn Police Department, pursuant to Act 22 of 2017.

WE HEREBY CERTIFY that this Resolution was adopted by the Council of Borough of Colwyn this 15th day of October, A.D. 2026.

COLWYN BOROUGH

By: _____
President of Council

ATTEST: _____
Borough Secretary

**BOROUGH OF COLWYN
DELAWARE COUNTY, PENNSYLVANIA
RESOLUTION NO. 2026 – 57**

AUTHORIZE TITLE CHANGE OF PUBLIC WORKS SUPERVISOR

WHEREAS, the Pennsylvania Borough Code empowers the Borough Council to appoint and manage officers and employees as it deem necessary for the efficient operation of the Borough.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the Borough of Colwyn, Delaware County, Pennsylvania, does hereby authorize the title change of the Public Works Supervisor to Public Works employee, to align with their role within the Borough.

FURTHER, the salary and benefits shall remain the same as previously authorized by the Borough Council.

WE HEREBY CERTIFY that this Resolution was adopted by the Council of Borough of Colwyn this 15th day of October, A.D. 2026.

COLWYN BOROUGH

By: _____
President of Council

ATTEST: _____
Borough Secretary

**BOROUGH OF COLWYN
DELAWARE COUNTY, PENNSYLVANIA
RESOLUTION NO. 2026 – 58**

AUTHORIZE THE RENTAL OF A SINGLE GARAGE

WHEREAS, the Borough of Colwyn is the owner of certain real property, specifically, a garage facility located at in the back alley of South Second Street; and

WHEREAS, it has been determined that said garage is not currently needed for immediate municipal use; and

WHEREAS, an expressed interest was submitted to the Borough requesting an opportunity to rent said garage for the purpose of (state what the exact use of the garage is going to be); and

WHEREAS, a garage lease agreement shall be prepared detailing the terms on conditions of the rental.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the Borough of Colwyn, Delaware County, Pennsylvania, the owner of certain real property located at (insert address of garage) does hereby authorize the rental of a single garage to Addrienne Mercer at the rate of \$65.00 per month, to generate revenue from an underutilized asset.

FURTHER, it does authorize the proper Borough official to execute all the necessary documents to permit rental of the garage on behalf of the Borough of Colwyn.

EVEN FURTHER, said rental is contingent upon final approval of the Brough Solicitor.

WE HEREBY CERTIFY that this Resolution was adopted by the Council of Borough of Colwyn this 15th day of October, A.D. 2026.

COLWYN BOROUGH

By: _____
President of Council

ATTEST: _____
Borough Secretary

**BOROUGH OF COLWYN
DELAWARE COUNTY, PENNSYLVANIA
RESOLUTION NO. 2026 – 59**

AUTHORIZE THE HIRING OF A TEMPORARY EMPLOYEE

BE IT RESOLVED, by the Council of the Borough of Colwyn, Delaware County, Pennsylvania, does hereby authorize the hiring of a temporary employee to assist with the cleaning of garages 11 and 12, at the rate of \$15.00 per hour, with no benefits, not to exceed 40 hours in total. Time frame TBA.

WE HEREBY CERTIFY that this Resolution was adopted by the Council of Borough of Colwyn this 15th day of October, A.D. 2026.

COLWYN BOROUGH

By: _____
President of Council

ATTEST: _____
Borough Secretary

**BOROUGH OF COLWYN
DELAWARE COUNTY, PENNSYLVANIA
RESOLUTION NO. 2026 – 60**

AUTHORIZE NEW HOURLY RATE FOR EMPLOYEE #003

WHEREAS, the Council of the Borough of Colwyn has the authority under the Pennsylvania Borough Code to appoint and fix the compensation of Borough employees; and

WHEREAS, the Borough Council desires to adjust the hourly compensation rate of employee #003 within the Borough to reflect evaluation and the 6 month end to probation period).

NOW, THEREFORE, BE IT RESOLVED, by the Council of the Borough of Colwyn, Delaware County, Pennsylvania, does hereby amend the hourly rate of employee #003 to \$16.00 per hour, retroactive to August 1, 2026, all other conditions of employment shall remain the same.

WE HEREBY CERTIFY that this Resolution was adopted by the Council of Borough of Colwyn this 15th day of October, A.D. 2026.

COLWYN BOROUGH

By: _____
President of Council

ATTEST: _____
Borough Secretary