BOROUGH OF COLWYN
221 Spruce Street
Colwyn, PA 19023
Phone: 610-461-2000
www.colwynborough.com

RENTAL LICENSE APPLICATION

Inspection & License Fee: $75.00 per unit/per year
Reinspection Fee: $35.00 per unit/per inspection

PROPERTY INFORMATION

Property Address: _____

Total Number of Units (if applicable): _____ Property Size (in sq. ft.): _____

Number of Bedrooms: _____ Number of Bathrooms: _____

Type of Property:

[ ] Single-family Home
[ ] Apartment
[ ] Condominium
[ ] Multi-family Home
[ ] Commercial Property
[ ] Other: _____

OWNER INFORMATION

Property Owner: _____

Mailing Address of Owner: _____

Phone Number: _____ Email Address:_____

TENANT INFORMATION (if applicable)

Are current tenants in the property? [ ] Yes [ ] No

Tenant Name(s): _____

LEGAL AND COMPLIANCE

Is the property compliant with local housing regulations?
[ ] Yes [ ] No

Have all taxes been paid to date?
[ ] Yes [ ] No

Are there any ongoing legal disputes, complaints, or claims regarding this property?
[ ] Yes [ ] No
If yes, please describe: _____

AGENT/MANAGER INFORMATION (out of state owners MUST have a local agent)

Contact Name: _____

Cell Phone Number: _____

Relationship to Owner: _____

DECLARATION AND SIGNATURE

I hereby declare that the information provided in this form is accurate and complete to the best of my knowledge. I understand that any false information or omissions will result in a denial of this application.

Owner Name

(PRINT)_____

Signature: _____ Date: _____