



**COLWYN BOROUGH
COLWYN COUNCIL WORKSHOP MEETING MINUTES**

**June 11, 2026
6:00 pm**

APPROVED JUNE 18, 2026

I. CALL TO ORDER:

II. MOMENT OF SILENCE

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

Mayor: Maurice J. Clark, Sr.
 Barbara Williams – President
 Matthew Oberly – Vice President
 Danielle COLWYN COUNCIL
 Dawn Goldsmith
 Tatyana Hawkins
 Angela Johnson
 Edward Nibblins

V. APPROVAL OF MINUTES

- Motion to approve the minutes from the Colwyn Business Meeting of May 21, 2026
- Motion to approve the minutes from the Colwyn Workshop Meeting of June 11, 2026.

VI. PUBLIC COMMENT ON AGENDA ITEMS ONLY

VII. RESOLUTIONS

- Authorize approval of Resolution 2026-36 to approve the hiring of part-time Parking Enforcement Officer. Rate is \$15 per hour, Maximum 8 hours per week. This Parking Enforcement Officer will help with Street Sweeping parking compliance and other parking enforcement duties as needed.
- Authorize approval of Resolution 2026-37 to approve Ordinance number 10-16-24:1 entitled, "Street Cleaning Ordinance".
- Authorize approval of Resolution 2026-38 to approve Ordinance number

2026_ord_02 entitled, “Vehicles and Traffic”.

- Authorize approval of Resolution 2026-39 to approve the revised Colwyn Borough Budget as submitted by Keystone Municipal Services.
- Authorize approval of Resolution 2026-40 to approve the advertising of the Request for Proposals – Municipal Code Enforcement & UCC Services for Colwyn, PA.
- Authorize approval of Resolution 2026-41 to approve the hiring of Colwyn Event Overseers. Most work is weekends and evenings. Pay is \$15 per hour (with no overtime). Please see addendum A for the responsibilities of the Overseer.

COLWYN COUNCIL: Discussion ensued on all Resolutions.

VIII. COMMITTEE REPORTS

- Parks and Rec: Councilor Dawn Goldsmith, Chair
- Beautification: Councilor Danielle Council, Chair
- Personnel: Councilor Tatyana Hawkins and Councilor Danielle Council, Co-Chairs
- Public Works: Mayor Clark, Chair
- Public Safety: Councilor Angela Johnson, Chair
- Finance: Councilor Tatyana Hawkins and Councilor Danielle Council, Co-Chairs.
- Transparency: Councilor Danielle Council, and Councilor Mathew Oberly, Co-Chairs.

COLWYN COUNCIL: Report given by Finance Committee on the new budget being worked on by Keystone Municipal Services. And presented on June 18, 2026.

IX. MAYORS REPORT, Maurice J. Clark, Sr.

COLWYN COUNCIL: No report, Workshop Meeting

X. PROFESSIONAL REPORTS

Solicitor’s Report: Kenneth R. Schuster & Associates

Public Safety Report: Chief J. Laspina

Treasurer’s Report & Tax Report: NJN & Associates, LLC

Engineer’s Report: M.G. Engineering Associates LLC

Code Enforcement: Tony Tartaglia, Commonwealth Code Enforcement

Tax Collectors Report: Tanea Cunningham

Manager’s Report: NJN & Associates, LLC

COLWYN COUNCIL: No reports, Workshop Meeting

XI. FINANCIAL BUSINESS:

Bills List: Discussion / Additions / Subtractions
(Motion to Approve as Presented or Submitted)

COLWYN COUNCIL: No vote, Workshop Meeting

XII. NEW BUSINESS

COLWYN COUNCIL: no new business.

XIII. PUBLIC COMMENT ON NON-AGENDA ITEMS

XIV. ADJOURNMENT

NEXT COLWYN WORKSHOP MEETING: THURSDAY, June 18, 2026, 6:00 pm

The Responsibilities of Colwyn Borough Event Overseers

Draft #1: 06/09/2026

Summary: Colwyn Borough will hire “Event Overseers” to monitor and facilitate events at the Borough Hall and Bosacco Park.

The Responsibilities of Event Overseers for Bosacco Park are:

- Wear a Colwyn Branded Shirt (one will be supplied for you).
- Open Bosacco Park or Borough Hall 15 minutes before the event time stated.
- Open all bathrooms, make sure they are clean. If not clean, please clean.
- Make sure all trash cans have liners and are placed in appropriate areas.
- Once event has started, overseer shall supervise the party (hosts and guests) assuring peace, no alcohol and that trash is handled properly.
- Once event has ended, assure that party hosts put trash in or near red dumpster, trash is picked up in park, all food cooking elements are extinguished
- Pick-up bathrooms and lock bathrooms.
- Lock both Main gates to Park.

The Responsibilities of Event Overseers for Borough Hall are:

- Wear a Colwyn Branded Shirt (one will be supplied for you).

- Open Borough Hall 15 minutes before the event time stated.
Please open the Black Double Doors only. Turn on light switch in that vestibule.
- Make sure you have key to chair lift on you.
- Open bathroom, make sure it is clean. If not clean, please clean.
- Make sure all trash cans have liners and are placed in appropriate areas.
- Once event has started, overseer shall supervise the party (hosts and guests) assuring peace, no alcohol and that trash is handled properly.
- Once event has ended, assure that party hosts put trash in cans. Floor is swept.
- Pick-up bathrooms.
- Once all hosts and guests have left, lock up Borough Hall.