



BOROUGH OF COLWYN

Delaware County, Pennsylvania

Borough Hall
221 Spruce Street
Colwyn, PA 19023
610-461-2000 office
610-461-2709 fax

Annual Rental Dwelling Unit U&O Inspection and Rental License Application

TO LEASE OR RENT A DWELLING, DWELLING UNIT OR ROOMING UNIT

Fee for: Single-Family = \$150.00 Condo = \$150.00
 Duplex = \$300.00 Triplex = \$450.00
 Apt. Complexes = \$150.00 per unit

Please Note: Fee includes license, 1st inspection & 1 re-inspection. Subsequent re-inspections will be \$35.00ea. No show and late cancellations will be \$75.00ea

Inspections cancelled with less than 24 hours' notice will be counted as an inspection

NO EXCEPTIONS

Date: _____

Rental Property Address: _____

Property Owner Information

Property Owner(s): _____

Address: _____

(P.O. Box not accepted)

Phone#: _____ Cell#: _____ Fax#: _____

Email Address: _____

Local Agent's/Manager Information

Manager/Agent: _____

Address: _____

(P.O. Box not accepted)

Phone#: _____ Cell#: _____ Fax#: _____

Email Address: _____

TENANT NAME(S) INFORMATION:

IMPORTANT: THE FOLLOWING MUST BE COMPLETED!

List all ADULTS (OVER 18yrs of age) that resides at the listed property, please include unit number if applicable.

*Years at property: _____

(First Name) (Last Name) (Apartment #) (Phone #)

(First Name) (Last Name) (Apartment #) (Phone #)

(First Name) (Last Name) (Apartment #) (Phone #)

***The applicant shall promptly inform the Department of Code in writing of any changes made to a property which alters the information provided in the applicant's registration. Registration is non-transferable.**

***OFFICE USE ONLY**

Date Received by Borough _____ Amount: \$ _____ Check # _____ Initial Inspection _____